

Jeffrey Sawchuk

Cleveland Heights, OH 44106
jgsawchuk6562@eagle.fgcu.edu
570-575-6108

Authorized to work in the US for any employer

Work Experience

Logistics Account Executive

Total Quality Logistics (TQL) - Independence, OH
August 2016 to February 2017

- Managed supply chain logistics requirements of 10+ companies' per week.
- Utilized competitive quoting, negotiation skills, and budgetary/cost-containment strategies to close sales.

Management Trainee/ Intern

Hertz - Naples, FL
November 2015 to July 2016

- Achieved individual sales goals and customer service goals
- Grew sales utilizing business-to-business sales tactics
- Supported achievement of location sales and margins

Server

Nino's Thick n' Thin Italian Restaurant - Fort Myers, FL
October 2014 to December 2015

- Greeted guests and recorded drink and food orders ensuring accuracy
- Suggested food and drink specials to guests in order to increase sales
- Delegated food preparation responsibilities at the beginning of shifts

Sales Representative

Naples, FL
October 2013 to March 2015

- Created and managed company's Instagram and Facebook accounts with weekly updates
- Marketed items using social media outlets in order to meet daily sales goal of \$1,000
- Assisted with email and direct mailing preparation

Manager/ Server

Moravelas Italian Restaurant - Naples, FL
July 2011 to November 2013

- Managed four servers and three kitchen staff
- Maintained daily revenue accounts by counting and tracking daily profits

CAMPUS/ COMMUNITY INVOLVEMENT

- Programming Board, Event Planning Board for Florida Gulf Coast University

- Coordinated campus surveys
- Pi Kappa Phi, Founding Father
- Assisted with chartering preparation
- Harlem Heights Foundation, Fort Myers, FL
- After school program volunteer

Education

Bachelor of Science in Business

Florida Gulf Coast University - Fort Myers, FL

December 2015

Skills

Teamwork, Word, Excel, Office Management, Customer Service, Powerpoint, Social Media Marketing, Mac OS X, Windows, Research, Typing, Sales, Filing, Logistics

Links

<https://www.linkedin.com/in/jeffrey-sawchuk-8a1a77101>

Additional Information

RELATED SKILLS AND TRAINING

- Microsoft Office: Word, PowerPoint, Excel, Outlook
- Familiar with Statistical Package for the Social Sciences (SPSS)
- Basic Spanish

RELEVANT COURSEWORK

- Market Research, Consumer Behavior, Market Strategy, Fundamentals of Communication, Operation Management, International Marketing, Real Estate Fundamentals, Valuation of Real Property, Real Estate Investing Decision Marketing, Business Finance, Florida Real Estate License Law
- Marketing Research: Prepared statistical data for Gulf Shore Magazine on consumer research